

**MEETINGS / COMMITTEES – NON-CERTIFIED STAFF**

All staff are required to attend meetings that pertain to them specifically, particularly those called by their supervisor. Meetings will be called in accordance with the agreement. Whenever a staff member is unable to attend a particular meeting, the staff member shall request permission to be absent from the supervisor and/or person in charge of the meeting.

Repeated failure to attend required meetings and failure to attend meetings when permission to be absent has been denied are considered serious by the administration and may result in disciplinary action.

**Legal References:** N.J.S.A. 18A:11-1                      General and mandatory powers

**Cross References:**                      4219.3                      Duties  
   \*4219.21                      Conflict of interest  
   \*4219.22                      Conduct and dress

\*Indicates policy is included in the Critical Policy Reference Manual.

**Key Words**

Meetings, Committees

Approved:                      March 24, 2008

Revised: